

The First Congregational Church, U.C.C, Brimfield, Massachusetts
20 Main Street, P.O. Box 203, Brimfield, Ma 01010-0230
413 245 7162

Employment/Authorized Volunteer Application and Disclosure Form

This Application is to be completed by all applicants for any position (volunteer or compensated) involving the supervision or custody of minors. Information will be held confidential and will be used to help the church provide a safe and secure environment for the children and youth who participate in our programs and use our facilities. If the person reviewing this application has a concern about any information you submit, he or she will contact you first for clarification prior to further investigation.

Name

Last

First

Middle

Address

P. O. Box

Street

Apt #

City/Town

State

Zip Code

Daytime Phone _____ Evening Phone _____

Current Place of Employment _____ Length of Employment _____

Address

Street

Town

State

Zip Code

Name of immediate supervisor _____ Phone Number _____

Previous Employer (begin with most recent)

Employer

Address

Phone

Employed From/To

/

/

/

Personal References (Not former employers or a relative)

Name

Address

Phone

Length of time known

Name of church where I am currently a friend or member _____

I have been a member of this church since _____ I have been a friend of this church since _____

Please list all previous church work involving youth (identify church and length of service)

List any gifts, callings, training, education, or other factors that have prepared you for children/youth work.

Do you have a valid driver's license? Yes No State Issued _____ Driver's License Number _____

With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance True Not True

I have a safe driving record with the following vehicles. Automobile Van Bus Other

I have never been found guilty, or pled guilty or no contest, to a criminal charge. True Not True

If not true, give a short explanation of the charge. Please indicate the date, nature, and place of the incident leading to the charge; where the charge was filed; and the precise disposition of the charge below.

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct has ever resulted in a judgment being entered against me, been settle out of court or been dismissed because the statute of limitations has expired. True Not True If not true give a short explanation of the lawsuit. Please indicate the date, nature and place of the incident leading to the lawsuit; where the lawsuit was filed; and the precise disposition of the lawsuit below

Is there any fact of circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying? Yes No If yes, please provide a brief explanation below.

The covenants between persons seeking employment or sanctioned volunteer positions in the church require honest, integrity, and truthfulness for the health of the church. To that end, I attest that the information set forth in this application is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the response and information I have provided if I come to know that the response or information was incorrect when given or, through accurate when given, the response or information is no longer accurate.

Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between employees or volunteers and the church they seek to serve. To that end, I authorize The First Congregational Church U.C.C of Brimfield Massachusetts and /or its agents to make inquiries regarding all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on the state opinions regarding my background and character. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their response comment and statement made in good faith and without malice.

The First Congregational Church U.C.C of Brimfield Massachusetts' hiring and authorized volunteer recruitment process involves the distribution of information regarding applicants with those persons in a position to recruit, secure and supervise the position I am seeking to fill. To that end, I authorize The First Congregational Church U.C.C of Brimfield Massachusetts and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these stated purposes. I understand that The First Congregational Church U.C.C of Brimfield Massachusetts will share with me information it has gathered about me, if I request it to do so.

Signature _____

(Parent/guardian's signature for applicants under 18) _____

Date _____

I understand that if I am applying for employment a request for Criminal Offender Record Information (CORI Report) will be submitted on me as part of this application. _____
(initial here)